



## **Governor Ivey's Policy Office**

Governor Ivey's Policy Office is responsible for researching and developing policies that affect, or could affect, the state of Alabama. The office focuses on developing solutions to emerging and recurring issues, which can include trying to avoid mistakes made elsewhere. Developing policy requires researching local and national trends. Then after doing research on a policy idea, the office often works on how it could be put into effect.

The office also reviews and evaluates, for the governor, hundreds of proposed laws filed by legislators in a legislative session. Policy advisors sometimes help draft legislation or amendments to legislation.

The Policy Office internship program seeks talented students to work with the policy team to research and develop policies that could improve the lives of Alabamians.

Our interns are asked to:

- Review existing policies
- Research other states' policies (and sometimes those of other nations)
- Collect and analyze data
- Call organizations to gather information
- Assess benefits and drawbacks of a possible policy
- Anticipate critiques of pursuing a policy
- Write white papers on issues and proposals
- Work cooperatively with others

## **Office of Education and Workforce Transformation**

The Governor's Office of Education and Workforce Transformation (GOEWT) was established to implement Governor Ivey's Strong Start, Strong Finish education initiative and workforce development strategic plan by coordinating workforce development and education for the State of Alabama.

The GOEWT is a policy office housed within the Office of the Governor and is charged with three goals:

- 1) To increase the labor force participation rate;
- 2) Surpass the Alabama post-secondary attainment goal; and
- 3) Create career pathways in all 16 career clusters for in-school youth, out-of-school youth, adults, at-risk populations, and disconnected populations.

To meet the goals, the GOEWT focuses on three primary objectives, which are essential to achieving each of the GOEWT's three goals:

- 1) Braid Alabama's federal education and workforce development funding streams to support an education-to-workforce pipeline;
- 2) Create and manage the state longitudinal database system (SLDS); and
- 3) Create the Alabama Industry-Recognized and Registered Apprenticeship (AIRRAP) program.

Our interns are tasked with the following:

- Provide clerical and administrative assistance to the GOEWT staff members
- Provide technical, research, and logistical support to the GOEWT Analyst
- Help in the process of writing correspondence drafts
- Contact constituents and set up interview times
- Contact different agencies, boards and commissions
- Assist in answering incoming calls for GOEWT Office
- Sit in on interviews that take place
- Enter data into various office database systems