



### **Governor Kay Ivey's Office Internship Application**

**\*\*Please note that internships with the Governor's Office are not paid\*\***

Submit this completed application along with a cover letter, resume & a writing sample to:

[Avery.McCutcheon@governor.alabama.gov](mailto:Avery.McCutcheon@governor.alabama.gov)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Preferred E-mail: \_\_\_\_\_

Date of Birth: (Month/Day/Year) \_\_\_\_\_

Name of the University you attend: \_\_\_\_\_

GPA (minimum 3.0): \_\_\_\_\_

Choose One: Incoming Freshman \_\_\_\_\_

Rising Sophomore \_\_\_\_\_

Rising Junior \_\_\_\_\_

Rising Senior \_\_\_\_\_

Graduate Student \_\_\_\_\_

Major: \_\_\_\_\_

Minor: \_\_\_\_\_

Are you seeking a college credit for this internship? Yes \_\_\_ No \_\_\_

Emergency Contact and Number: \_\_\_\_\_

Advisor's Name and Number: \_\_\_\_\_

Preferred Session: \_\_\_\_\_ **Summer Session One** (May 8, 2023 - June 16, 2023)

\_\_\_\_\_ **Summer Session Two** (June 19, 2023 - July 28, 2023)

\_\_\_\_\_ **Fall** (August 7, 2023 - December 15, 2023)

\_\_\_\_\_ **Spring** (January 8, 2024 - May 3, 2024)

**FALL AND SPRING INTERNSHIPS ONLY:**

Fall and spring internships are up to 20 hours per week based on your class schedule. Please indicate with an “X” the days and times you are available:

<b>Availability</b>	<b>8 a.m. - 12 p.m.</b>	<b>1 p.m. - 5 p.m.</b>
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		