Public Records Request Form

Complete and submit this form to make a public-records request. All fields must be completed with accurate information for your request to be processed.

Payment of fees may be required before your request is fulfilled.

Requestor's contact information:	
Name:	
Phone number:	
Email address:	
Street Address:	
Agency you are requesting public records from:	
Date of request:	
I am willing to pay up to \$ in processing fees without prior notice by the agency.	,
Records requested (must be as specific as possible, requests that are overly broad maqualify as time-intensive requests and will take longer to respond to):	y