



### **Governor Kay Ivey's Office Internship Application**

**\*\*Please note that internships with the Governor's Office are not paid\*\***

Submit this completed application along with a cover letter, resume & a writing sample to:  
[Emily.moore@governor.alabama.gov](mailto:Emily.moore@governor.alabama.gov)

Label the Subject line as follows: LastName\_FirstName\_Year

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Preferred E-mail: \_\_\_\_\_

Date of Birth: (Month/Day/Year) \_\_\_\_\_

Name of the University you attend: \_\_\_\_\_

GPA (minimum 3.0): \_\_\_\_\_

Year in School: Incoming Freshman \_\_\_\_\_

Rising Sophomore \_\_\_\_\_

Rising Junior \_\_\_\_\_

Rising Senior \_\_\_\_\_

Graduate School \_\_\_\_\_

Major: \_\_\_\_\_

Minor: \_\_\_\_\_

Are you seeking a college credit for this internship? Yes \_\_\_ No \_\_\_

Emergency Contact and Number: \_\_\_\_\_

Advisor's Name and Number: \_\_\_\_\_

Preferred Session: \_\_\_\_\_ **Fall** (September 5, 2022-December 16, 2022)  
\_\_\_\_\_ **Spring** (January 9, 2023-May 5, 2023)

Fall and spring internships are up to 20 hours per week based on your class schedule. Please indicate with an "X" the days and times you are available:

| <b>Availability</b> | <b>8 a.m.-12 p.m.</b> | <b>1 p.m.-5 p.m.</b> |
|---------------------|-----------------------|----------------------|
| Monday              |                       |                      |
| Tuesday             |                       |                      |
| Wednesday           |                       |                      |
| Thursday            |                       |                      |
| Friday              |                       |                      |